

Education, Children and Families Committee

12 December 2017

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	06.10.15	Duncan Place & Leith Primary School	To request that a further report was provided to a future Committee meeting on the outcome of the discussions with the local community regarding the possibility of community asset transfer of the part of the existing Duncan Place building which would remain.	Executive Director of Resources	March 2018		Deferred to March 2018. Update report submitted October 2016.
2	01.03.16	Outdoor Centres and Outdoor Learning	To agree to receive a further report in September 2017 following the completion of an organisational review of the performance of the Outdoor Centres in the next full financial and academic year.	Executive Director for Communities and Families	December 2017		See item 8.7 on agenda Recommended for Closure

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5	11-10-16	Duncan Place/Leith Primary School	To note that a further progress report be submitted to Committee in 2017.	Executive Director for Communities and Families	March 2018		
6	13-12-16	Breakfast Club Development Fund Update	To call for a progress report within 2 cycles of the end of 2017/18, which would include a financial report based on Appendix 2, and report against the agreed measures of success, namely an increase in the number of children from low income and vulnerable families accessing breakfast club provision at no cost, and an increase in the number of school which support children in SIMD categories 1-4.	Executive Director for Communities and Families	December 2018		

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7	13-12-16	Implementation of the Children and Young People (Scotland) Act 2014 - Update	To agree that a separate report specifically around the transition process from children's to adult services be submitted to the first meeting of the Committee following the Local Government elections in May 2017.	Executive Director for Communities and Families	March 2018		
8	13-12-16	Energy in Schools Annual Report	To agree that additional data detailing information on consumption per unit floor area be included in future reports.	Executive Director of Resources	December 2017		See item 8.15 on agenda Recommended for Closure
9	13-12-16	School Meals Update	To request a further report in two cycles on the financial implications arising from moving towards silver and gold standards for all schools.	Executive Director of Resources	December 2017		See item 8.16 on agenda Recommended for Closure

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10	13-12-16	Communities and Families Senior Management Team Risk Update	To note the content of the risk register and request that the risk register be presented to Committee on an annual basis.	Executive Director for Communities and Families	March 2018		
11	07-03-17	Strategic Management of School Places	To request an update report on the 2017/18 Admissions and Appeal Process in December 2017.	Executive Director for Communities and Families	December 2017		See item 8.12 on agenda Recommended for Closure
12	07-03-17	Additional Support Needs and Special Schools Update 2016-17	1. That future update reports on Additional Support Needs and Special Schools include additional data relating to ongoing initiatives.	Executive Director for Communities and Families	December 2017		See item 8.4 on agenda Recommended for Closure

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			2. To welcome the work of the Inclusive Practice Working Group in developing a shared vision for inclusion, and to request that the shared vision and recommendations were reported back to Committee once the Group had considered the results of the consultation.				
13	07-03-17	Communities and Families Policy and Guidance on Sponsorship	To review the policy in March 2018.	Executive Director for Communities and Families	March 2018		
14	07-03-17	Support to Children and Young people with Disabilities: Annual Progress Report.	To note that a further report on progress would be presented to Committee in March 2018.	Executive Director for Communities and Families	March 2018		

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15	15-08-17	Business Bulletin Consultation on Education Funding and Update on Response to the Education Bill	To note that Individual School Plans relating to the Pupil Equity Fund would be made available to Committee members when they were available.	Executive Director for Communities and Families	December 2017		See item 8.13 on agenda Recommended for Closure
16	15-08-17	Schools and Lifelong Learning Estate – Strategic Review	<ol style="list-style-type: none"> 1. To agree that a feasibility study be progressed with colleagues in housing to consider the possibility of additional capacity for Boroughmuir High School being provided on the India Quay site. 2. To agree the Wave 4 feasibility study for Trinity Academy should be extended to consider detailed design of sports facilities for the school beside the playing fields adjacent to Bangholm Recreation Centre. 	Executive Director for Children and Families	<p>March 2018</p> <p>December 2017</p>		See item 7.1 on agenda Recommended for Closure

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			<p>3. To note that the Communities and Families senior management team would continue to engage with the Scottish Government Education infrastructure Unit and the Scottish Futures Trust with a view to the preparation of a strategic submission to the next Schools for the Future (or equivalent) funding programme.</p>		December 2017		<p>See item 7.1 on agenda</p> <p>Recommended for Closure</p>
			<p>4. To agree that informal consultation is progressed with local elected members, school communities and other key stakeholders in west and south west Edinburgh to inform a detailed statutory consultation paper which would be submitted to Committee</p>	Executive Director for Communities and Families	Update Report – October 2017		<p>See item 7.1 on agenda</p> <p>Recommended for Closure</p>

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			<p>in December 2017 and that an update report on the informal consultation process in west and south west Edinburgh be submitted to Committee in October 2017.</p> <p>5. To agree that informal consultation is progressed with elected members, school communities and other key stakeholders on future provision of Gaelic Medium Education in Edinburgh to inform a detailed statutory consultation paper which would be submitted to Committee for consideration in December 2017.</p>	Executive Director for Communities and Families	March 2018		<p>See item 7.1 on agenda</p> <p>Recommended for Closure</p>

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17	15-08-17	Educational Attainment in Primary and Secondary Schools 2016	To agree to receive further annual reports on attainment and improvements in performance.	Executive Director for Communities and Families	August 2018		
18	15-08-17	Update on Positive Action Funding in Primary Schools	To request a further report detailing the improvement in attainment to date based on 2016-2017 data when it becomes available and identifying actions to be taken to ensure improvement in performance.	Executive Director for Communities and Families	December 2017		See item 8.10 on agenda Recommended for Closure
19	15-08-17	Looked After Children – Transformation Programme Progress Report	To note that the next update will be provided in December 2017.	Executive Director for Communities and Families	December 2017		Update provided in October 2017 Recommended for Closure

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20	10-10-17	Deputation – NLRP12 – Use of AV1 Technology in the School Environment	<p>1) To note that within the next two weeks, the Acting Head of Children’s Services intended to clarify the information governance and security processes around the proposed usage of the AV1 technology in the school environment, progress with work on the privacy impact assessment and to also consult and engage with the wider parent community on the issue.</p> <p>2) To agree that members of the committee are kept updated on progress.</p>	Executive Director for Communities and Families	December 2017		<p>See item 8.3 on agenda</p> <p>Recommended for Closure</p>

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			3. That a report be submitted to the next meeting of the Committee in December 2017 setting out the issues and any implications of rolling out the technology going forward.				
21	10-10-17	Education Authority Improvement Plan	1. To instruct the Executive Director for Communities and Families, within one cycle, to bring back details on the number of teacher vacancies in Edinburgh schools and an assessment of any impact on our already high standards of learning.	Executive Director for Communities and Families	December 2017		See item 8.1 on agenda Recommended for Closure

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			2. To agree that the timetable on the framework being developed to integrate and support children into mainstream education be circulated to members.	Executive Director for Communities and Families			
22	10-10-17	Schools and Lifelong Learning Estate Strategic Review – Update on Informal Consultation in West and South West Edinburgh	1. Note the update on the informal consultation process with local elected members, school communities and other key stakeholders in west and south west Edinburgh which will inform a detailed statutory consultation paper (or multiple papers if required) expected to be submitted to Committee for consideration in December 2017.	Executive Director for Communities and Families	December 2017		See item 7.1 on agenda Recommended for Closure

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			2. Note that if, as a result of the informal consultation process, it is necessary for further engagement to be progressed before the preferred strategic options can be established, then the submission of draft statutory consultation papers for consideration by Committee may be delayed to future Committee meetings during 2018.				
23	10-10-17	Statutory Consultation – A Replacement for Castlebrae High School	1. Note that an Outcomes of the Consultation report is expected to be submitted for consideration to a full Council meeting by May 2018.	Executive Director for Communities and Families	May 2018		

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			<p>2. That the Executive Director for Communities and Families ensure that easily accessible versions of the consultation papers and response questionnaires are made available in local libraries.</p> <p>3. To provide local ward members with a list of the statutory consultees.</p>	<p>Executive Director for Communities and Families</p> <p>Executive Director for Communities and Families</p>			
24	10-10-17	Expansion of Early Learning and Childcare from 600 to 1140 Hours by 2020	Note the intention to return a final report to Education, Children and Families Committee in December 2017 setting out the financial implications following the review of the plan by the Scottish Government.	Executive Director for Communities and Families	December 2017		<p>See item 7.4 on agenda</p> <p>Recommended for Closure</p>

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25	10-10-17	Child Poverty - Equity Framework	To instruct officers to evaluate the impact of the Equity Framework and bring a further report to Committee in December 2018.	Executive Director for Communities and Families	December 2018		
26	10-10-17	Participation and Engagement in Communities and Families	<ol style="list-style-type: none"> 1. Discuss appropriate ways to ensure that children and young people, parents and carers, staff and other stakeholders can better inform committee decisions and shape policy. 2. As a follow-on to the Scottish Government pilot on children and young people's engagement, agree to take part in a workshop with children and young people with a focus on what meaningful and sustained participation will look like 	Executive Director for Communities and Families			<p>Update to a future meeting.</p> <p>Workshop planned for February 2018.</p>

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			in a children and young people friendly city.				
27	10-10-17	Arts and Creative Learning Update	Agree to receive a further report in October 2018.	Executive Director for Communities and Families	October 2018		
28	10-10-17	Lifelong Learning Service Officers	To agree to receive a further report on the impact of staffing changes, including the total number of activity hours offered at each community centre, within 3 months.	Executive Director for Communities and Families	March 2017		
29	10-10-17	Looked After Children - Transformation Programme Progress Report - referral from the Governance, Risk and Best Value Committee	1. To ask the Education, Children and Families Committee to call for a report to its December meeting quantifying the risk related to unaccompanied asylum seeking children.	Executive Director for Communities and Families	December 2017		See item 8.5 on agenda Recommended for Closure

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			2. To ask the Education, Children and Families Committee to consider writing to the Scottish and UK Governments for their support with the increasing pressures placed on the authority with regard to looked after children.				
30	10-10-17	Motion by Councillor Arthur Child Poverty - School Uniform Grant	To request that within two cycles Council Officers report on the feasibility of increasing the School Uniform Grant to ensure that from the 2018/19 academic year children from low income households are better equipped for school.	Executive Director for Communities and Families	March 2018		